

Regular Meeting, December 3, 2008 at the Village Office at 7:00 pm.

Present: Mayor Bennett, Trustees Jarvis, Kiroy, Kramer and Scholl, Attorney Rogers

Guests: Tom Tripp, PW Supervisor

Tr. Jarvis made the motion, seconded by Tr. Scholl to accept the **minutes** of the previous meeting all were in favor, motion carried.

Discussion was held on the **heat** at the **Nursery School and the garage**. Tom Tripp had gotten prices from Windovers for a natural gas heater at the nursery school for \$750-\$900 depending on the size they wanted or for 2 smaller units it would be \$450 each. For the garage it would cost \$280 for a natural gas heater. A monitor natural gas heater is \$1300. It was agreed that Tom will get more prices on the nursery school and the paperwork will be sent in to NYSEG to sign up for the natural gas for that location. Tr. Scholl offered **Resolution No. 08-12-03-01** to purchase the **heater at the garage** for \$280.00, Tr. Kramer seconded upon roll call vote: Jarvis-yes, Kiroy-yes, Kramer-yes, Scholl-yes, Mayor Bennett-yes. Resolution Carried.

Tr. Scholl offered **Resolution No. 08-12-03-02** to approve the payment request #1 for \$44,419.84 for Contract number C303371 (**phosphorus grant**) from NYS, Tr. Kramer seconded upon roll call vote: Jarvis-yes, Kiroy-yes, Kramer-yes, Scholl-yes, Mayor Bennett-yes. Resolution Carried.

Mayor Bennett appointed **Steven Spinner** to be added to the temporary on call list for plowing. Tr. Kramer made the motion, seconded by Tr. Scholl to accept the appointment all were in favor, motion carried.

The Clerk submitted a request for the new **software and hardware system** that was budgeted for. She had obtained the following quotes for the software: KVS \$18,000, Williamson Law Book Co \$10650.33, Enhanced Business Systems \$5,875.00 and Executive Office Systems \$7550.00. For the hardware she had the following: HP Compact \$1580.47, Lawson Office Products & Leasing \$1479.00, CST Group Inc. \$1791.65 and Dell \$1509.97. For the printer for a HP Laser Jet P2035 CST Group Inc-\$329.99, HP \$229.00 for HP LaserJet P2055 CST Group Inc. \$499.98, HP \$399.00 and Savin MLP# from Lawson Office Products & Leasing \$549.95. The Clerk requested the software to be purchased from Executive Office Systems for \$7550.00 because it is what we use now but updated. The hardware she requested be purchased from Lawson Office Products & Leasing for a total of \$2028.95 because they are local and come whenever we have a problem. We had budgeted \$2300.00 for the hardware and printer. We budgeted \$6000.00 for the software. The clerk had researched borrowing the balance of \$1550.00 from a leasing company EOS uses and they wanted \$627.00 in interest and TD Banknorth does not issue BANs for a small amount. The clerk discussed with the Mayor and decided to borrow from the sewer fund and repay at year-end. Tr. Kiroy suggested paying the balance out of water and sewer and not borrowing, as the system will be used for the books and payroll for those funds. The hardware was partly charged to those accounts. Tr. Kramer offered **Resolution No. 08-12-03-03** to purchase the software from Executive Office Systems for \$7550.00 and hardware from Lawson Office Products and Leasing for \$2028.95, Tr. Kiroy, Tr. Kramer seconded upon roll call vote: Jarvis-yes, Kiroy-yes, Kramer-yes, Scholl-yes, Mayor Bennett-yes. Resolution Carried.

Tr. Jarvis offered **Resolution No. 08-12-03-04** to pay Keri Canning AEMT/Driver \$1.00 per hour more for the time that Alice Miller is out sick, Tr. Kiroy seconded upon roll call vote: Jarvis-yes, Kiroy-yes, Kramer-yes, Scholl-yes, Mayor Bennett-yes. Resolution Carried.

Tr. Jarvis offered **Resolution No. 08-12-03-05** to send \$55.00 from the **Nash Fund** to the JCEO food shelf, Tr. Scholl seconded upon roll call vote: Jarvis-yes, Kiroy-yes, Kramer-yes, Scholl-yes, Mayor Bennett-yes. Resolution Carried.

Tr. Kramer offered **Resolution No. 08-12-03-06** to lend \$7295.65 from the sewer fund for the **playground project**, request the claim from the state next week and repay once the state pays the claim, Tr. Scholl seconded upon roll call vote: Jarvis-yes, Kiroy-yes, Kramer-yes, Scholl-yes, Mayor Bennett-yes. Resolution Carried.

Tr. Jarvis offered **Resolution No. 08-12-03-07** to authorize Richard R. Scholl the authority to sign the documents for the **playground grant** if the State does not allow Mayor Bennett to sign, Tr. Kramer seconded upon roll call vote: Jarvis-yes, Kiroy-yes, Kramer-yes, Scholl-yes, Mayor Bennett-yes. Resolution Carried.

Mayor Bennett read the overtime, diesel, gas, Parking (Oct. also) and fire reports for November 2008.

Tr. Jarvis stated that the preliminary plans for the new **firehouse community building** have been received. A meeting will be set up in the future with the architect to discuss any changes.

Tr. Scholl asked when the new speed limit signs were going to be put up on Emmons Street and the school zone signs taken down. Tom Tripp to order the new signs.

Mayor Bennett stated that the annual **employee safety meeting** would be held on Dec 24 at 11:00 PM.

The board discussed the **overtime policy**. They agreed on the following policy: The three employees from public works will work from 5 am-1 pm. Employees from Wastewater Treatment Plant will work from 7 am to 3 pm. **Only** in a case of a severe storm Mr. Tripp is to use the temporary call in list from 5 am to 7 am. If there is no one available, then he will call in Kim Provost. If he is called in at 5 he will leave at 1 pm. If Wastewater Treatment Plant employees are plowing at 3:00 PM they will stay until 6 PM if needed. Then Mr. Tripp will use the temporary call in list from 6 to 11 PM. If no one is available off the temporary call in list then he will use the regular employee list. On weekends the same procedure will be used as during the week.

Tr. Jarvis made the motion, seconded by Tr. Scholl to adjourn to **executive session** for the purpose of legal advise at 8:07 PM all were in favor, motion carried. The board came out of executive session at 8:35 PM. Mayor Bennett stated that the board authorized Attorney Rogers that if no settlement agreement is signed and in his hand by Friday then the offer is to be

removed from the employee as previously discussed and a hearing will proceed. (Tr. Kramer made the motion, seconded by Tr. Scholl all were in favor, motion carried.)

Tr. Jarvis offered **Resolution No. 08-12-03-08** to pay the **bills** as presented on the abstract General-\$60721.22, Water Fund-\$2369.87, Sewer Fund-\$18563.99 and Capital Project Fund 7295.63, Tr. Scholl seconded upon roll call vote: Jarvis-yes, Kiroy-yes, Kramer-yes, Scholl-yes, Mayor Bennett-yes. Resolution Carried.

Tr. Jarvis made the motion to adjourn at 8:37 PM, Tr. Kiroy seconded all were in favor, motion carried.

Respectfully submitted,

Scholl

Clerk

Jarvis

Mayor

Kramer

Kiroy